

# NGUTUNUI SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

<b>Ministry Number:</b>	1853
<b>Principal:</b>	Cleonie Whyte
<b>School Address:</b>	400 Ngutunui Road, Puketotara
<b>School Postal Address:</b>	400 Ngutunui Road RD 6, Te Awamutu, 3876
<b>School Phone:</b>	07 871 9426
<b>School Email:</b>	office@ngutunui.school.nz

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires/ Expired</b>
Karen Crake	Chairperson	Elected	Jun 2022
Cleonie Whyte	Principal	ex Officio	
Sue Bethell	Parent Rep	Elected	Jun 2022
Lee Bennett	Parent Rep	Elected	Jun 2022
Miriam Deuschle	Parent Rep	Elected	Jun 2022
Sarah Barron	Parent Rep	Elected	Mar 2020
Gwen Bleasel	Staff Rep	Elected	Oct 2020
Jenny Bodey	Other	Appointed	Jun 2022

**Accountant / Service Provider:** Education Services Ltd

# NGUTUNUI SCHOOL

Annual Report - For the year ended 31 December 2020

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# Ngutunui School

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

*Karen Marie Crake*

Full Name of Board Chairperson

*Karen Crake*

Signature of Board Chairperson

Date:

*14/04/2021*

*Cleonie Whyte*

Full Name of Principal

*Cleonie Whyte*

Signature of Principal

Date:

*14/04/2021*

**Ngutunui School**  
**Statement of Comprehensive Revenue and Expense**  
For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>				
Government Grants	2	576,811	507,231	516,234
Locally Raised Funds	3	118,352	34,450	71,476
Interest income		338	1,200	1,254
		<u>695,501</u>	<u>542,881</u>	<u>588,964</u>
<b>Expenses</b>				
Locally Raised Funds	3	14,726	6,300	5,403
Learning Resources	4	366,864	328,628	356,940
Administration	5	50,280	54,217	57,540
Finance		626	184	1,325
Property	6	173,941	146,654	165,066
Depreciation	7	19,414	18,000	16,299
		<u>625,851</u>	<u>553,983</u>	<u>602,573</u>
<b>Net Surplus / (Deficit) for the year</b>		69,650	(11,102)	(13,609)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>69,650</u>	<u>(11,102)</u>	<u>(13,609)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



**Ngutunui School**  
**Statement of Changes in Net Assets/Equity**

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		158,025	172,752	171,634
Total comprehensive revenue and expense for the year		69,650	(11,102)	(13,609)
Capital Contributions from the Ministry of Education				
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
<b>Equity at 31 December</b>	21	227,675	161,650	158,025
Retained Earnings		227,675	161,650	158,025
<b>Equity at 31 December</b>		227,675	161,650	158,025

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



**Ngutunui School**  
**Statement of Financial Position**

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	105,697	150,385	59,069
Accounts Receivable	9	23,901	9,487	23,585
GST Receivable		391	7,249	-
Prepayments		3,333	20,180	1,731
Funds owed for Capital Works Projects Transport Cluster	15	3,495 6,356	- -	- 7,464
		<u>143,173</u>	<u>187,301</u>	<u>91,849</u>
<b>Current Liabilities</b>				
GST Payable		-	-	1,738
Accounts Payable	11	38,897	32,141	37,191
Revenue Received in Advance	12	-	546	75
Provision for Cyclical Maintenance	13	6,300	2,100	-
Finance Lease Liability - Current Portion	14	1,900	2,293	3,091
Funds held for Capital Works Projects	15	-	-	13,261
		<u>47,097</u>	<u>37,080</u>	<u>55,356</u>
<b>Working Capital Surplus/(Deficit)</b>		96,076	150,221	36,493
<b>Non-current Assets</b>				
Property, Plant and Equipment	10	138,114	72,980	123,678
		<u>138,114</u>	<u>72,980</u>	<u>123,678</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	6,400	58,200	-
Finance Lease Liability	14	115	3,351	2,146
		<u>6,515</u>	<u>61,551</u>	<u>2,146</u>
<b>Net Assets</b>		<u>227,675</u>	<u>161,650</u>	<u>158,025</u>
<b>Equity</b>		<u>227,675</u>	<u>161,650</u>	<u>158,025</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



**Ngutunui School**  
**Statement of Cash Flows**  
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		131,163	120,834	127,490
Locally Raised Funds		115,804	15,700	71,434
Goods and Services Tax (net)		(2,129)	-	(1,986)
Payments to Employees		(67,183)	(48,071)	(73,406)
Payments to Suppliers		(76,672)	28,790	(119,600)
Cyclical Maintenance Payments in the year		-	-	(41,200)
Interest Paid		(626)	(184)	(298)
Interest Received		338	1,200	1,363
Net cash from/(to) Operating Activities		100,695	118,269	(36,203)
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(37,746)	(8,500)	(6,507)
Proceeds from Sale of Investments		-	-	74,381
Net cash from/(to) Investing Activities		(37,746)	(8,500)	67,874
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(1,764)	(4,000)	(2,370)
Funds Held for Capital Works Projects		(14,557)	-	(14,848)
Net cash from/(to) Financing Activities		(16,321)	(4,000)	(17,218)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>46,628</b>	<b>105,769</b>	<b>14,453</b>
Cash and cash equivalents at the beginning of the year	8	59,069	44,616	44,616
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>105,697</b>	<b>150,385</b>	<b>59,069</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Ngutunui School

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Ngutunui School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.





#### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

#### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

#### **c) Revenue Recognition**

##### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

##### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

##### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

##### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.



#### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

#### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

#### **i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.



### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	20-50 years
Furniture and Equipment	5-10 years
Information and Communication	5 years
Motor Vehicles	10 years
Leased Assets	3 years
Library Resources	12.5% DV

Leased assets are depreciated over the life of the lease.

### **l) Intangible Assets**

#### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

### **m) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

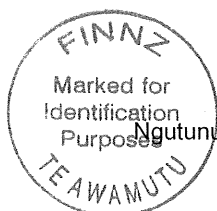
#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



#### **n) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **o) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

#### **p) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **q) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **r) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### **s) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).



#### **t) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

#### **u) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

#### **v) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **w) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

#### **x) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Operational Grants	106,685	114,594	108,461
Teachers' Salaries Grants	318,839	291,628	298,873
Use of Land and Buildings Grants	125,374	94,769	95,046
Other MoE Grants	25,434	6,240	13,692
Transport grants	479	-	162
	<u>576,811</u>	<u>507,231</u>	<u>516,234</u>

The school has opted in to the donations scheme for this year. Total amount received was \$6,600.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
<b>Revenue</b>			
Donations	82,383	500	53,029
Activities	4,721	200	1,620
Trading	2,360	650	419
Fundraising	11,551	15,000	-
Other Revenue	1,137	-	-
Bus Extension	-	2,500	2,608
School House	16,200	15,600	13,800
	<u>118,352</u>	<u>34,450</u>	<u>71,476</u>
<b>Expenses</b>			
Activities	2,518	-	3,095
Trading	848	500	526
Fundraising (Costs of Raising Funds)	7,185	-	-
Bus Extension	1,003	500	247
School House	3,172	5,300	1,535
	<u>14,726</u>	<u>6,300</u>	<u>5,403</u>
<i>Surplus for the year Locally raised funds</i>	<u>103,626</u>	<u>28,150</u>	<u>66,073</u>

## 4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Curricular	6,581	12,000	8,370
Library Resources	136	500	177
Employee Benefits - Salaries	358,580	311,628	344,676
Staff Development	1,567	4,500	3,717
	<u>366,864</u>	<u>328,628</u>	<u>356,940</u>



## 5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	3,331	3,331	3,234
Board of Trustees Fees	4,125	8,500	4,125
Board of Trustees Expenses	448	2,000	1,071
Communication	1,596	1,800	1,821
Consumables	9,047	10,500	5,794
Other	5,970	7,050	21,312
Employee Benefits - Salaries	16,426	13,836	14,295
Insurance	668	350	768
Service Providers, Contractors and Consultancy	6,660	6,850	5,120
Transport	2,009	-	-
	<u>50,280</u>	<u>54,217</u>	<u>57,540</u>

## 6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	2,452	2,200	1,973
Cyclical Maintenance Expense	12,700	10,000	18,776
Grounds	9,210	5,250	3,032
Heat, Light and Water	4,572	9,000	6,977
Repairs and Maintenance	2,328	11,000	25,311
Use of Land and Buildings	125,374	94,769	95,046
Employee Benefits - Salaries	17,305	14,235	13,744
Consulting & Contract Services	-	200	207
	<u>173,941</u>	<u>146,654</u>	<u>165,066</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Buildings	2,664	2,942	2,664
Building Improvements	208	179	162
Furniture and Equipment	6,146	7,770	7,035
Information and Communication Technology	3,065	2,924	2,648
Motor Vehicles	4,008	701	635
Leased Assets	2,809	2,836	2,568
Library Resources	514	648	587
	<u>19,414</u>	<u>18,000</u>	<u>16,299</u>

## 8. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Bank Current Account	47,400	150,385	-
Bank Call Account	58,297	-	59,069
Cash and cash equivalents for Statement of Cash Flows	<u>105,697</u>	<u>150,385</u>	<u>59,069</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.



## 9. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	-	5,761	1,422
Interest Receivable	-	3,726	-
Teacher Salaries Grant Receivable	23,901	-	22,163
	<u>23,901</u>	<u>9,487</u>	<u>23,585</u>
Receivables from Exchange Transactions	-	9,487	1,422
Receivables from Non-Exchange Transactions	23,901	-	22,163
	<u>23,901</u>	<u>9,487</u>	<u>23,585</u>

## 10. Property, Plant and Equipment

2020	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings	51,087	-	-	-	(2,664)	48,423
Building Improvements	3,256	-	-	-	(208)	3,048
Furniture and Equipment	26,588	2,981	-	-	(6,146)	23,425
Information and Communication Tech	5,241	3,767	-	-	(3,065)	5,943
Motor Vehicles	28,815	27,510	-	-	(4,008)	52,317
Leased Assets	4,583	-	(418)	-	(2,809)	1,357
Library Resources	4,108	9	-	-	(514)	3,601
<b>Balance at 31 December 2020</b>	<u>123,678</u>	<u>34,267</u>	<u>(418)</u>	<u>-</u>	<u>(19,414)</u>	<u>138,114</u>

The net carrying value of equipment held under a finance lease is \$1,357 (2019: \$4,583)

2020	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Buildings	98,115	(49,692)	48,423
Building Improvements	4,151	(1,103)	3,048
Furniture and Equipment	103,182	(79,757)	23,425
Information and Communication	48,347	(42,404)	5,943
Motor Vehicles	62,145	(9,828)	52,317
Leased Assets	13,897	(12,540)	1,357
Library Resources	15,501	(11,900)	3,601
<b>Balance at 31 December 2020</b>	<u>345,338</u>	<u>(207,224)</u>	<u>138,114</u>





2019	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings	53,751	-	-	-	(2,664)	51,087
Building Improvements	453	2,964	-	-	(162)	3,256
Furniture and Equipment	27,361	6,265	-	-	(7,035)	26,588
Information and Communication Tech	7,177	712	-	-	(2,648)	5,241
Motor Vehicles	1,162	28,288	-	-	(635)	28,815
Leased Assets	5,927	1,224	-	-	(2,568)	4,583
Library Resources	4,649	45	-	-	(587)	4,108
<b>Balance at 31 December 2019</b>	<b>100,480</b>	<b>39,498</b>	<b>-</b>	<b>-</b>	<b>(16,299)</b>	<b>123,678</b>

The net carrying value of equipment held under a finance lease is \$4,583 (2018: \$5,927)

2019	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Buildings	98,115	(47,028)	51,087
Building Improvements	4,151	(895)	3,256
Furniture and Equipment	100,201	(73,613)	26,588
Information and Communication	44,580	(39,339)	5,241
Motor Vehicles	34,635	(5,820)	28,815
Leased Assets	13,897	(9,314)	4,583
Library Resources	15,492	(11,384)	4,108
<b>Balance at 31 December 2019</b>	<b>311,071</b>	<b>(187,393)</b>	<b>123,678</b>

#### 11. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	3,638	21,731	6,577
Accruals	3,331	5,176	3,234
Capital Accruals for PPE items	-	-	3,479
Banking Staffing Overuse	5,072	-	-
Employee Entitlements - Salaries	23,901	-	22,163
Employee Entitlements - Leave Accrual	2,955	5,234	1,738
	<b>38,897</b>	<b>32,141</b>	<b>37,191</b>
Payables for Exchange Transactions	38,897	32,141	37,191
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<b>38,897</b>	<b>32,141</b>	<b>37,191</b>

The carrying value of payables approximates their fair value.

#### 12. Revenue Received in Advance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Income In Advance	-	546	75
	<b>-</b>	<b>546</b>	<b>75</b>



### 13. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	-	50,300	41,200
Increase to the Provision During the Year	12,700	10,000	-
Use of the Provision During the Year	-	-	(41,200)
Provision at the End of the Year	12,700	60,300	-
Cyclical Maintenance - Current	6,300	2,100	-
Cyclical Maintenance - Term	6,400	58,200	-
	12,700	60,300	-

### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	2,049	2,293	3,557
Later than One Year and no Later than Five Years	117	3,351	2,252
	2,166	5,644	5,809

### 15. Funds Owed (Held) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Breakout Room - Block B	<i>in progress</i>	(13,261)	142,381	(159,137)	-	3,495
Totals		(13,261)	142,381	(159,137)	-	3,495

#### Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Due from the Ministry of Education	3,495
	3,495

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Breakout Room - Block A	<i>completed</i>	(2,422)	215,563	(246,273)	28,288	-
Asbestos Removal	<i>completed</i>	1,304	-	1,304	-	-
Breakout Room - Block B	<i>in progress</i>	-	15,515	(2,254)	-	(13,261)
Totals		(1,118)	231,078	(247,223)	28,288	(13,261)



**16. Related Party Transactions**

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

**17. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	4,125	4,125
Full-time equivalent members	0.37	0.77
<i>Leadership Team</i>		
Remuneration	194,498	119,407
Full-time equivalent members	2.00	1.00
Total key management personnel remuneration	198,623	123,532
Total full-time equivalent personnel	2.37	1.77

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.



### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Principal A		
Salary and Other Payments	100 - 110	60 - 70
Benefits and Other Emoluments	-	1 - 2
Termination Benefits	-	-
Principal B		
Salary and Other Payments	-	20 - 30
Benefits and Other Emoluments	-	0 - 1
Termination Benefits	-	-
Principal C		
Salary and Other Payments	-	20 - 30
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 110	-	-
	<u>0.00</u>	<u>0.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	\$15,000
Number of People	-	1

## 19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.



## 20. Commitments

### (a) Capital Commitments

There are no capital commitments as at 31 December 2020 (Capital commitments at 31 December 2019: nil).

### (b) Operating Commitments

There are no operating commitments as at 31 December 2020 (Operating commitments at 31 December 2019: nil).

## 21. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	105,697	150,385	59,069
Receivables	23,901	9,487	23,585
Investments - Term Deposits	-	-	-
Total Financial assets measured at amortised cost	<u>129,598</u>	<u>159,872</u>	<u>82,654</u>

### Financial liabilities measured at amortised cost

Payables	38,897	32,141	37,191
Borrowings - Loans	-	-	-
Finance Leases	2,015	5,644	5,237
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	<u>40,912</u>	<u>37,785</u>	<u>42,428</u>

## 23. Events After Balance Date

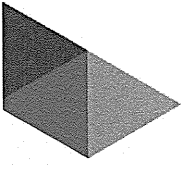
There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



# Analysis of Variance Reporting



School Name:	Ngutunui	School Number: 1853
Strategic Aim:	Student Achievement:	
Annual Aim:	To lift student achievement in relation to equity and excellence.	
Target:	<p><u>Reading:</u> 32/41 (78%) of the 2020 cohort of Y1-8 students to be at or above. 8/11 (72%) of Year 5 students to be at, or above.</p> <p><u>Writing:</u> 32/41 (78%) of the 2020 cohort of Y1-8 students to be at or above. 6/8 (75%) of our Māori students to be at, or above.</p> <p><u>Maths:</u> 32/41 (78%) of the 2020 cohort of Y1-8 students to be at or above. 4/8 (50%) of our Māori students to be at, or above.</p> <p>For tamariki who have been at Ngutunui for one year or more as of December 2020.</p>	
Baseline Data:	<p>Reading: 77% achieving    23% below (43) Year 0-8</p> <p>Writing: 45% achieving    55% below (29) Year 1-8</p> <p>Math: 68% achieving    32% below (31) Year 1-8</p>	

<b>Actions</b> <i>What did we do?</i>	<b>Outcomes</b> <i>What happened?</i>	<b>Reasons for the variance</b> <i>Why did it happen?</i>	<b>Evaluation</b> <i>Where to next?</i>
<p><b>Reading:</b> Read every day, tamariki who were well below at the beginning of the year had individualised programmes. Buddy reading was introduced.</p> <p><b>Writing:</b> Introduced new resources, grouped to ability – cross ages. More lessons for extra support given to tamariki who required it.</p> <p><b>Maths:</b> Worked on changing the mindset of the tamariki, maths became fun, more learning games and had parent open day for them to come and observe what their child's math lesson looks like in the classroom.</p>	<p><b>Reading: (43 tamariki)</b> 10 (23%) tamariki below 28 (65%) tamariki at 5 (12%) tamariki are above <b>TARGET: Year 5 tamariki 8 (18%): 50% are At &amp; 50% are Below – This was only 8 tamariki not 10.</b> <b>(One left during the year and one is attending Health School)</b></p> <p><b>Below:</b> Of our 10 below we have; <b>8 boys and 2 girls</b> <b>Out of the 10 - 4 identify as Māori</b></p> <p><b>Writing: (29 tamariki)</b> 8 (28%) tamariki well below 8 (28%) tamariki below 5 (6%) tamariki at 8 (28%) tamariki above <b>Below and Well Below: 13 boys and 3 girls</b> <b>4 of the 16 tamariki identify as Māori - 25%</b></p>	<p><b>Reading:</b> The ten tamariki who are reading below, two of them have struggled since attending last year as new students to our kura, they came in below and then lockdown hit, they come from families who even though they had access to books, they didn't seem to be involved in reading over the lockdown period. After lockdown four of the ten didn't return to kura straight away. Reading is taught every day at the kura and books are taken home. Most of the tamariki below are boys. This is an area of concern.</p> <p><b>Writing:</b> Writing is a main struggle here at our school, this year we managed to introduce different writing genre's. More resources were used in the class to engage our tamariki into writing. Cross grouping in the school was introduced, tamariki wrote diaries while in Lockdown.</p> <p><b>Maths:</b> All children who are below have made progress during the year especially in the areas of fractions and proportional thinking. One</p>	<p><b>Reading:</b> Targets have been set, we will continue to target the tamariki who are not At. We will monitor them closely and establish a home/school partnership with their whānau.</p> <p><b>Writing:</b> We have enrolled to be part of the literacy structured programme with Ideal. We will all be involved with PD and target the tamariki who are below and well below. This will be a school wide programme so all tamariki will benefit, and the new entrants who start this year will be taught the correct way from the start of their learning journey.</p> <p><b>Maths:</b> Withdrawal group - cluster of Year 5's who are 1 stage behind Work on part/whole thinking - making them multiplicative by focusing on cognitive development Accelerated learning - preload vocab through use of TIP charts, Visual cues, pictures, arrays and equipment to help with multiplicative thinking.</p>

child has moved 4 stages to now be 1 stage behind the expected level for the age group. These children will be a target for 2021. It is important to note that 9 out of 10 or 90% of these children are only 1 stage below expectations. 1 will be on an individualised Learning program. 9 children - are working above in maths and 12 children are working at expectations 21 are at or above

**Planning for next year:**

**Reading: 2021** – Target 75% (6 out of 8) tamariki who are below to be At by end of Nov 2021

- Close monitoring of these tamariki
- Running record to be completed on these 8 tamariki at least once a week
- Meeting with whānau early in Term 1 to set goals to ensure school/home partnership is established (to meet at least once a term thereafter)
- Purchase more non-fiction text to hook boys (7 of the 8 are boys)
- Small group introduction to Quick 60 Reading programme

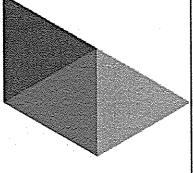
**Writing: 2021** – We will target the Well Below students (8) 28% to get to Below or At by the end of 2021

- Introduction of the Structured Literacy Programme which will be school wide. Ideal – Learning Matters
- Teaching of sentence structure using models/comeos
- One on one mentoring for tamariki
- PD for staff
- School wide planning
- Create more experiences for tamariki to write about
- Create school wide hooks to engage learners
- Offering variety of formats to use for writing

**Math: 2021** – Target 60% (5 out of 8) tamariki who are below to be At by end of Nov 2021

- IEP's for 2 children
- Withdrawal group - cluster of Year 5's who are 1 stage behind
- Work on part/whole thinking - making them multiplicative by focusing on cognitive development
- Accelerated learning - preload vocab through use of TIP charts,
- Visual cues, pictures, arrays and equipment to help with multiplicative thinking.





Nama o te Kura

Whāinga Rautaki:	
Wāhanga ā-Tau:	
Uaratanga:	
Raraunga o Terā Tau:	

<b>Tukanga</b> <i>I aha mātou?</i>	<b>Ngā hua</b> <i>He aha ngā hua?</i>	<b>Ngā take e rerekē ana</b> <i>He aha i pēnei ai?</i>	<b>Aromātai</b> <i>He aha ināianei?</i>
<b>Mahere mahi mo te tau heke mai ana:</b>			

# NGUTUNUI ENVIRO SCHOOL



400Ngutunui  
Road RD6  
Te Awamutu  
3876  
P. 07 871 9426  
E. office@ngutunui.school.nz

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Education Services  
21 Empire Street  
Frankton  
Hamilton  
17/02/2021

## KIWISPORT FUNDING IN OUR SCHOOL

Please find herewith information regarding our school's spending of the 2020 KiwiSport Funding provided by the Ministry of Education in our school's Bulk Grant, ie \$494.73

- Variety of school PE equipment – junior balancing equipment
- Van to take children for swimming lessons in Te Awamutu
- Bus hire to take whole school for swimming in Te Awamutu
- Pool equipment
- Van to take children to Tough Guy and Gal Challenge
- Van to take children to interschool athletics

This totals \$494.73 excluding GST.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Cleonie Whyte', written over a horizontal line.

Cleonie Whyte

*Principal*

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE READERS OF NGUTUNUI SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

The Auditor-General is the auditor of Ngutunui School (the School). The Auditor-General has appointed me, Jonathan Hurst, using the staff and resources of Finnz Audit Limited, to carry out the audit of the financial statements of the School on his behalf.

#### **Opinion**

We have audited the financial statements of the School on pages 2 to 19 that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue & expense, statement of changes in net assets/equity, and statement of cashflows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2020; and
  - financial performance and cashflows for the year then ended; and
  -
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity (PBE) Standards, Reduced Disclosure Regime.

Our audit was completed on 19<sup>th</sup> April 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### **Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Responsibilities of the Board for the financial statements**

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

## Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance Report, Kiwisport Note, and Trustee list, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Jonathan Hurst  
Finnz Audit Limited  
On behalf of the Auditor-General  
Te Awamutu, New Zealand